

3/17/03 Regular Meeting

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE TOWN OF CLARKDALE SCHEDULED ON MONDAY, MARCH 17, 2003, IN THE LIBRARY BASEMENT, 45 NORTH NINTH STREET, CLARKDALE, ARIZONA.**

A Regular Meeting was held, March 17, 2003 at 1:00 pm in the basement of the Clarkdale Memorial Library.

**Parks and Recreation Commission:**

Chairperson:	Tom Evans
Vice Chairperson:	Elizabeth Rose Augusto
Commissioners:	Rodney Fielitz
	Ed Knight
	Dewey Reiersen(Absent)
 Staff:	 Chris Keller, Administrative Assist.
	Joyce Driscoll, Town Clerk
	Lyle Richardson, Planning Director
	Steven Brown, Planner
	Ryan Smith, Planner

Chairperson Evans called the meeting to order at 1:05 pm and noted that Commissioner's Reiersen and Fielitz were absent.

**Approval of Minutes:** Consideration of the minutes from the special meeting of February 10, 2003; Vice Chairperson Augusto made a motion to accept the minutes of the February 10<sup>th</sup> special meeting, Chairperson Evans seconded and the motion carried unanimously.

**Reports:**

**Chairperson Report:** Chair Evans reported that he worked on the 11<sup>th</sup> Street Trail recently and noted that it needs a fresh top-coat, as it was covered with rocks. Chair Evans noted also that the trail will require work for water drainage. He stated that Grants Administrator Escobar asked if his wife, Janice, would like play piano during the summer concert series. Chair Evans stated she would like to play during the concert series and would also like to promote an indoor multi culture jazz series. This item will be put on a future agenda for further discussion.

**Staff Report:** Town Clerk Driscoll stated a staff report was included in today's packet regarding waiver of fee's for vendor's during the summer concert series. There were 2 problem's that existed last summer: non-visibility of vendor's set up on 10<sup>th</sup> Street and no existing lighting as nights grew darker, creating a safety concern. Town Clerk Driscoll stated that staff would like to see the Farmer's Market continue and would like recommendation from the Commission for vendor's to set up in a centralized area of the park with the fee's to be waived.

Chairperson Evans made a motion to recommend to the Council a waiver of booths fee's during the farmer's market and Summer Concert series. Vice Chairperson Augusto seconded and the motion carried unanimously.

Town Clerk Driscoll introduced Planning Director, Lyle Richardson, Planner, Steven Brown and Planner Ryan Smith. She explained that some changes have been made regarding a staff liaison for the Parks & Rec Commission. Grants Administrator Escobar will remain involved with the concert series, but with the strong focus on trails, the recommendation was that Ry Smith, Planner, would be beneficial to the Commission with his training/knowledge of trails. Planning Director Richardson explained that trails are included in the development of the General Plan.

Town Clerk Driscoll stated that staff member Keller will continue to take the minutes.

3/17/03 Regular Meeting

Vice Chairperson Augusto reported that the grand opening of Centerville Park has been moved from March 22, 2003 until April 5<sup>th</sup>. This allows time for the completion of the trails around the new park. She noted that there will be food and entertainment at the opening.

**Discuss and take action on waiver of fees for summer concert series vendors:**

This item was discussed and action taken under staff report.

Commissioner Fielitz arrived to the meeting late.

**Discuss and recommendation to Council on the budget request form:**

The Commission identified the following as priorities for the 2003/2004 budget year:

Item:	Approx. cost:
1. Climbing Apparatus for Caballero Park	\$6500
2. Covered picnic table for Caballero Park	\$4000
3. Restroom for Mongini park	\$5000
4. Improvement of Clarkdale/Jerome School's nature trail.	\$2500
5. Covered picnic areas and benches for Town Park.	\$5-7500

Chairperson Evans noted that the Commission had previously discussed budget requests. He would like to see the Clarkdale/Jerome nature trail be referred to as "Town Trails" since it is worked on by the town also. After some brief discussion, Chairperson Evans made a motion that the nature trail be called Town Trails, Vice Chairperson Augusto seconded and the motion carried unanimously.

Commissioner Fielitz stated that there has been discussion by other's in town of repairing the Gazebo in the upper park rather than rebuilding it. He explained that the cost of rebuilding would be approximately \$10,000 compared to \$50,000 to repair. Discussion continued on the cost difference, and it was the consensus of the Commission to designate monies to the rebuilding of the gazebo; Chairperson Evans made a motion that the Parks & Recreation Commission add the restoration of the gazebo to the budget request for \$15,000 as item #1 and the climbing apparatus for Caballero Park as #2, Vice Chairperson Augusto seconded and the motion carried unanimously.

**2003-04 Budget priorities (revised):**

Item:	Approx. cost:
6. Restoration of gazebo in upper park	\$15,000
7. Climbing apparatus for Caballero Park	\$6500
8. Covered picnic table for Caballero Park	\$4000
9. Restroom for Mongini park	\$5000
10. Improvement of Clarkdale/Jerome School's nature trail.	\$2500
11. Covered picnic areas and benches for Town Park.	\$5-7500

3/17/03 Regular Meeting

Discussion continued and Town Clerk Driscoll noted that the old climbing apparatus from the upper park could be placed in Caballero Park. She explained that the town had previously asked the residents in Patio Park, in particular, the children what they would like to see in their new park. It was noted that putting the climbing apparatus in would take up most of the open space in the park. It was the consensus of the Commission to inquire with Patio Park residents if they would like the apparatus placed in the park. Chairperson Evans stated that the "Patio Park" sign is in need of paint and requested the Town supply resident Liz Hensley with paint. He noted that Liz made and donated that sign several years ago.

#### **Discussion renovation of Clarkdale Mansion.**

Chairperson Evans stated that he requested this agenda item for an update. Town Clerk Driscoll explained that the mansion is owned by Phelps Dodge. She explained that it has been vandalized many times and noted that at this time it is beyond the Town's financial means. Discussion continued on the condition of the Mansion and it's possibilities. This item will be discussed further on a future agenda.

#### **Discuss planning of event for Caballero Park.**

Chairperson Evans stated he would like the Parks & Rec Commission to sponsor an event in Caballero Park, where the Commission could help with supplies for a barbeque and possibly entertainment. He stated that he will talk to the residents in the area to see what they would like. Town Clerk Driscoll stated that the Police Dept. has designated an officer to each neighborhood and suggested that the officer could help with the event. It was the consensus of the commission to invite the officer for that area, and court clerk Maria Contreareas who lives in the neighborhood to the next regular meeting in April for help and suggestions for the event.

#### **Future Agenda Items :**

The following agenda items were identified for the April meeting:

- Discuss General Plan development of Park & Rec Master Plan/ Impact fees versus alternate fees, hike/bike trail concept
- Discuss placing climbing apparatus in Caballero Park
- Planning an event for Caballero Park
- Update on 3 trail project
- Maps
- Walking Tour Update

**Adjournment:** With no further discussion items, Chairperson Evans moved that the meeting be adjourned. Commissioner Augusto

3/17/03 Regular Meeting

seconded. The motion passed unanimously and the meeting adjourned  
the 2:10p.m.

Submitted:

Approved:

---

Chris Keller, Administrative Assistant  
Chairperson

Tom Evans,

Attest:

---

Joyce Driscoll, Town Clerk